

## **Record of Officer Decision**

### **Offer for lease, 4th Floor (North and South), Tor Hill House**

#### **Decision Taker and Date Decision Taken:**

Chief Executive, in accordance with paragraph 1.21(d) of the Officer Scheme of Delegation and in consultation with the Leader of the Council, on 30 April 2021.

#### **Summary of Matter or Issue Requiring Decision:**

The Council has been approached by an organisation who has recently secured a contract with the Department of Work and Pensions, the organisation needs office space as soon as possible in order to commence the training of staff in June 2021. As a result the organisation will create 52 new jobs in Torbay and enables the Council to repurpose a space that was surplus to requirements.

#### **Decision Taken:**

That the 4<sup>th</sup> Floor (North and South), Tor Hill House, Tor Hill Road, Torquay, be leased, to the tenant and in agreement with the terms of lease as set out in the exempt appendix to this Record of Decision which was available to Members upon request.

#### **Summary of Reason(s) for Decision Taken:**

This lease will secure 52 new jobs in Torbay, make the best use of Council assets through the provision of an income and ensure the availability of an important service to the Bay's residents is provided by an organisation based within Torbay.

#### **Summary of Alternatives or Options considered and rejected and Background Papers:**

An alternative organisation had expressed an interest in leasing 4<sup>th</sup> Floor (North wing only), Tor Hill House, however they were not agreeable to the same terms of lease as the preferred tenant.

#### **Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation:**

None.

#### **Implementation:**

This decision will be implemented immediately.

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be available for inspection by the public at the Council's offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring (01803) 207087 or email [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chief Executive)